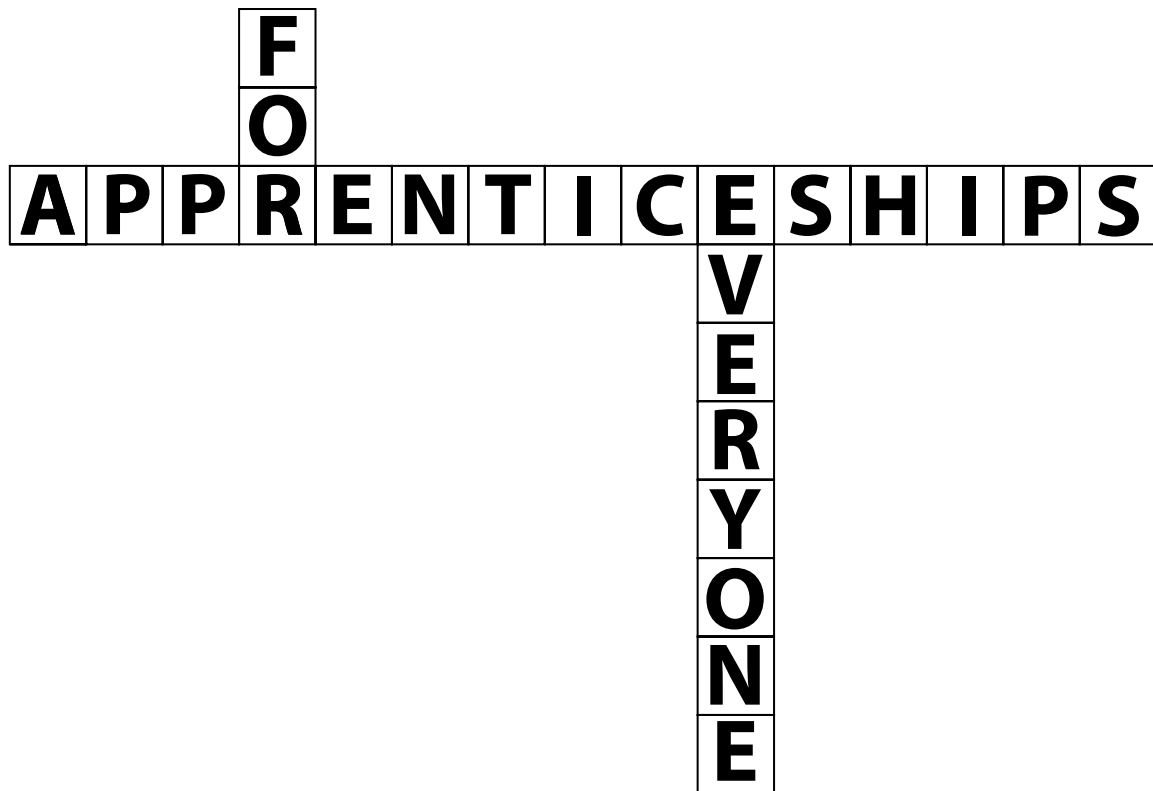


# Parents' and carers' Pack

Helping your child search and apply  
for apprenticeships

Edition 38: September 2022



# Welcome

Carolyn Savage,  
Head of Youth Engagement and Apprentice Participation

Dear readers,

Welcome to the September edition of the Parents' and carers' Pack. This month we share with you:

- the latest information on the new doctor apprenticeship
- what an accelerated apprenticeship means
- find out more about higher and degree apprenticeships
- new career starter resources
- an employer's perspective of apprenticeships
- post 16 options for students with SEND

We hope that you find this month's pack useful, and do let us know if you have any feedback by contacting: [ASK.PROGRAMME@education.gov.uk](mailto:ASK.PROGRAMME@education.gov.uk)

Carolyn Savage  
Head of Youth Engagement and Apprentice Participation  
Department for Education



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Visit [apprenticeships.gov.uk](https://www.apprenticeships.gov.uk) to find out more.

# Apprentice insights: life as an apprentice at The National Lottery Community Fund

Meet Gabby, an apprentice at The National Lottery Community Fund

## Why did you choose to do an apprenticeship?

After making the unconventional decision not to go to university after completing my A levels, I had absolutely no idea what path I wanted to take, as there were so many different options. I reminded myself that it is okay and navigating adulthood isn't always straightforward. I had worked in hospitality for three years and took some time to explore what I enjoyed doing, in and out of work, to identify what was right for me. This was how I realised an apprenticeship was more suited to my love of self-learning.

## Why did you apply for this apprenticeship?

I had applied for a few apprenticeships but thought the apprenticeship at The National Lottery Fund was the most suited to my personality and pre-existing skills. Following a successful interview process which included completing a task, I started a Level 3 Content Creation apprenticeship in October 2020. For me, it wasn't necessarily about the industry my apprenticeship would be in but more the experience of creating branded content for an organisation I respect the values and purpose of. It was a matter of perfect timing when I found this role.

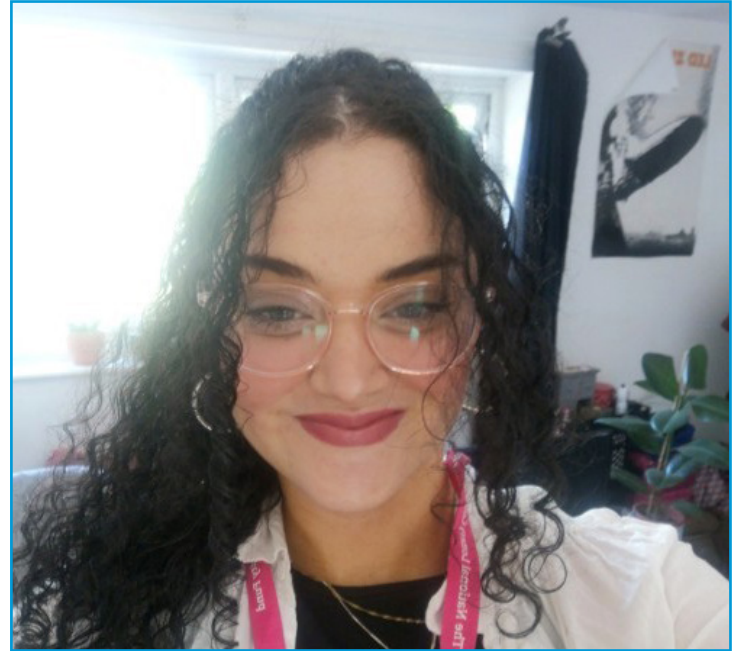
## What does a typical day look like for you?

I am currently a hybrid worker, so my work schedule really does vary day to day. I think that's part of the brilliance of apprenticeships. I have dyslexia, so this works great for me. I don't struggle as much with concentration when I am doing new and exciting tasks every day. It also means

I am exposed to a lot of new learning and have the chance to work with a diverse network of colleagues. As a content creator, I produce a variety of content, such as video, copy, graphics, and social media posts, all for different purposes. I have a mixture of meetings and time for focused, independent, or collaborative work. I also complete administration tasks.

## How is your apprenticeship being delivered?

One day a week, I complete off the job training. This involves carrying out my own research related to my content creation apprenticeship, anything from social media analytics to film/TV production. I have tutoring sessions once a month. The other four days, I work on projects in the Knowledge and Learning team that allows me to put my newly learnt skills into practice in a real work environment, with standards and deadlines.



## What have been the benefits of your apprenticeship?

I have learnt SO much about work, content creation, and myself. I have been able to make responsible decisions as part of my work and I love being able to get on with tasks myself. Plus, it has helped build up my transferable skills set. I now feel confident working across platforms and software. I have been encouraged to pitch my ideas for projects or any contributions to my managers to ensure I get the most fulfilling experience possible. Finally, the support I received has been more than I could have wished for.

## The future

I still don't really know what I want my future to look like, but I hope to end up in the creative industry, using all of the experience I have gained in the past two years. Not always doing what is considered conventional, whilst trusting the process, is super exciting and rewarding.

## What advice would you share about apprenticeships?

You know yourself best and know what will make you happy. Don't be afraid to ask questions and feed your curiosity as much as possible!

# Apprenticeships uncovered









Keep up to date with the range of apprenticeships available

Apprenticeships are continually created and released through The Institute for Apprenticeships and Technical Education (IFATE). The list below lists some apprenticeships you may not have considered, but you can find out more on the IFATE website:

[www.instituteforapprenticeships.org/apprenticeship-standards](http://www.instituteforapprenticeships.org/apprenticeship-standards)

Scan to  
visit the  
website



|  |  |   |         |
|--|--|---|---------|
| Agriculture, environmental and animal care | Forest craftsperson<br>           | Carry out the practical operations required to create, maintain and harvest forests and woodlands.  | Level 3 |
| Agriculture, environmental and animal care | Golf course manager<br>           | Responsible for the management of the golf course, resources and staff, on behalf of their employer.  | Level 5 |
| Catering and hospitality                   | Hospitality supervisor<br>       | Supervising staff and activities within hospitality businesses, including bars, cafes, conference centres, restaurants and hotels.  | Level 3 |
| Construction and the built environment     | Mastic asphalter<br>            | Lay mastic asphalt on to a wide range of surfaces and structures.   | Level 2 |
| Engineering and manufacturing              | Small vessel chief engineer<br> | Leading the engineering function for small vessels (less than 9,000 Kilowatt and less than 3,000 Gross Tonnage) unlimited area.   | Level 4 |
| Health and science                         | Peer worker<br>                 | Work alongside other professionals in hospital, justice and community settings.   | Level 3 |
| Health and science                         | Doctor (degree)<br>             | Applying the principles and procedures of medicine to access, prevent, diagnose, care for and treat patients with illness, disease and injury and to maintain physical and mental health. | Level 7 |
| Transport and logistics                    | Port agent<br>                  | Represent the vessel operators or owners to facilitate the efficient arrival, working and departure of their vessels in a port.   | Level 3 |

# New GP Apprenticeship

## Apprenticeship opportunities in the medical sector

There is exciting news if your child is considering a medical career as a doctor. The Department of Education (DfE) and the Institute for Apprenticeships and Technical Education (IfATE) have approved the delivery of the Medical Doctor Degree Apprenticeship to provide an alternative career path to becoming a GP.

Health Education England has supported a group of trailblazer employers, including England NHS trusts to create the apprenticeship to ensure all apprentices will reach the same high standard as the more traditional route to becoming a doctor.

The apprenticeship will be at Level 7 (masters level) and will take approximately 5 years to complete.

**The first Medical Doctor degree apprenticeships are expected to start from Autumn 2023.**

### How does the apprenticeship work?

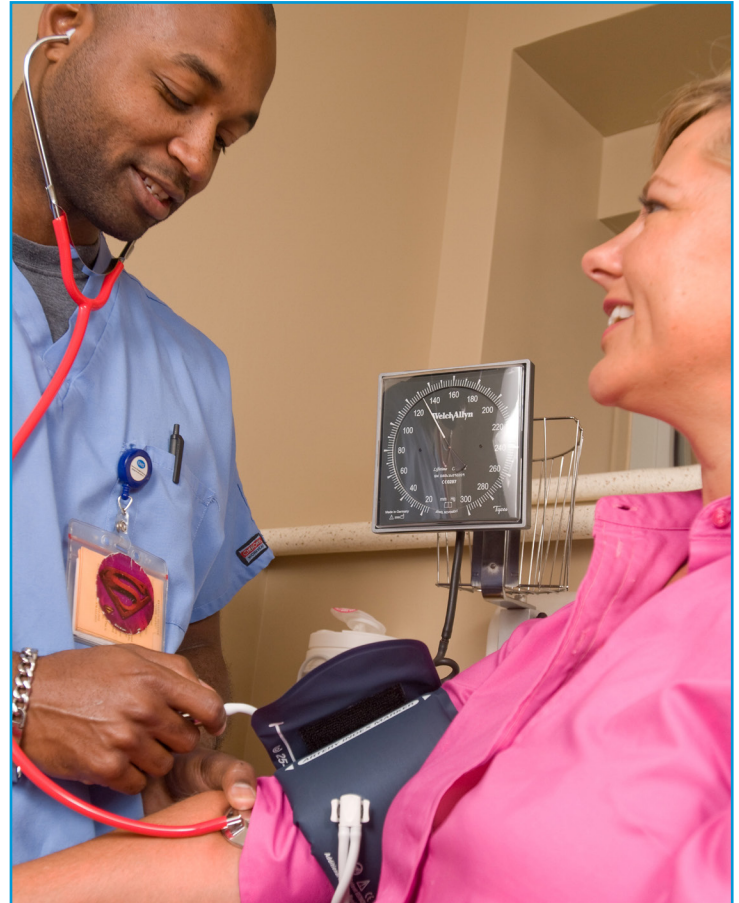
Your child would be employed by a healthcare provider where they will carry out practical duties and have responsibilities within the workplace. They will be allocated an off-the-job training schedule where they will attend a fully accredited General Medical Council (GMC) school to complete the medical degree. The syllabus and assessments are the same as a medical student who takes the traditional route.

### The benefits of the apprenticeship route

- The degree will be paid for through government apprenticeship funding and the employer.
- The apprentice will be applying the skills, knowledge and behaviours in their daily work under the supervision of qualified doctors

### On successful completion of the apprenticeship:

- The apprentice must pass the national Medical Licensing Assessment (MLA) to graduate.
- Graduates from the Doctor apprenticeship programme will be able to apply for a place on the 2-year approved UK Foundation Training Programme, progressing to specialist training.
- Apply to the General Medical Council (GMC) for provisional registration. This process includes completing a satisfaction fitness to practise test.



### How to access a Medical Doctor apprenticeship

The entry requirements for the programme will be set by the employer and the medical university. There will be a recruitment process which will include submitting an application and attending an interview with both the employer and the medical school. The medical school will be the overriding decision maker on the successful candidates.

### More information

For more information on apprenticeships in the NHS please visit:

<https://www.healthcareers.nhs.uk/career-planning/study-and-training/nhs-apprenticeships>



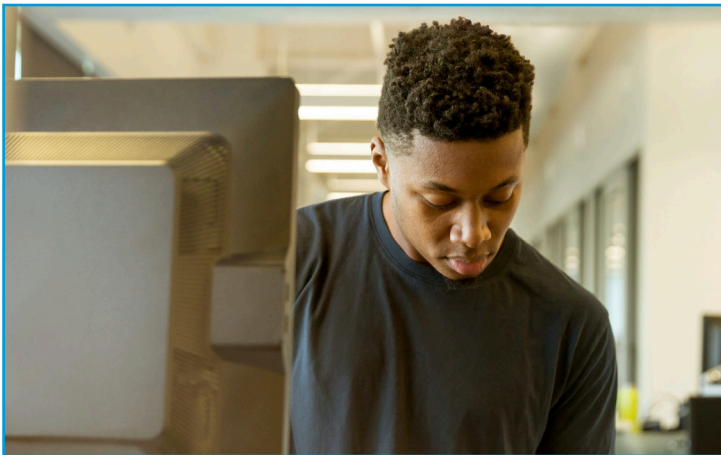


# Understanding Traineeships

## What are traineeships?

Your child may be motivated to start work, but feel that they need to gain more experience or confidence. If this is the case, a traineeship could be perfect for them.

Traineeships are fully funded skills development programmes that can help and prepare young people to get ready for an apprenticeship, employment or further training.



### Who is it for?

If your child is aged 16-24 (or 25 with an EHC plan), qualified up to Level 3 (3 A Levels or equivalent) and eligible to work in England, then they are entitled to apply for a traineeship. If they are in receipt of benefits then a traineeship is still possible, but they should speak to their Jobcentre Plus Adviser or Work Coach.

### What does it involve?

The programme can last from six weeks to 12 months, although most traineeships last less than 6 months. The programme content is tailored to your child's needs and includes:

- A meaningful work experience placement of at least 70 hours with a local employer.
- Invaluable work preparation training with a training provider to help build confidence, develop the skills needed in the working environment and give CV writing support.
- English, maths and digital skills support to achieve the literacy, numeracy and digital skills needed for the workplace.

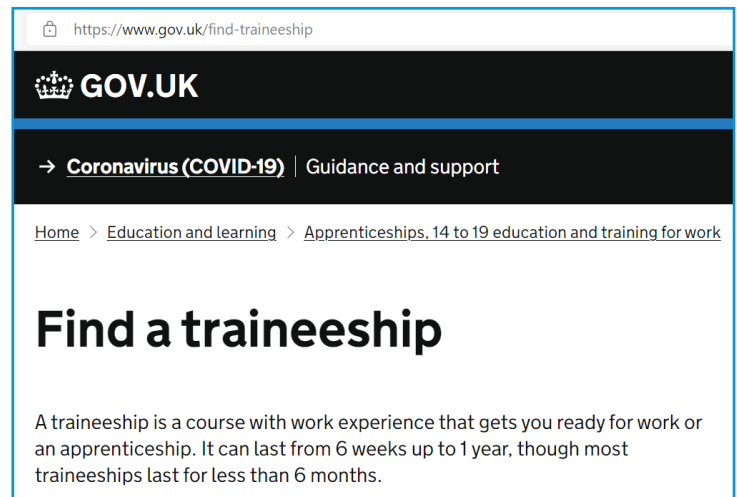
The work experience is unpaid, however, employers are encouraged to support expenses, such as meals and transport.

Visit [apprenticeships.gov.uk](https://apprenticeships.gov.uk) to find out more.

### How to find a traineeship?

There are three ways of finding opportunities:

- Traineeship opportunities are regularly advertised on the 'Find a traineeship' website (see below).
- Contact local colleges or training providers to see what they are offering.
- If your child is aged 16-18, the school or college careers advisers will be able to provide more information.



### Where can I get more information?

The National Careers Service provides a free service that helps to support, encourage and inspire people at every step of their working life. The 'Find a traineeship' website has useful links to find training providers and traineeship opportunities.



# Accelerated Apprenticeships

## What is an accelerated apprenticeship

Apprenticeships are often considered the first step in a career. Your child could now follow an accelerated apprenticeship route to continue their learning and progress into a successful career.



### What is an accelerated apprenticeship?

Apprentices who have some prior knowledge or skills before starting their apprenticeship can potentially have this recognised as prior learning, meaning training on the elements they are already familiar with can be removed from their training plan and do not need to be repeated. This means the apprentice should be able to complete their programme more quickly, offering benefits to the apprentice and employer. Where an apprenticeship is reduced in duration, by at least three months or more, this becomes an accelerated apprenticeship.

### What are the benefits of an accelerated apprenticeship?

- The apprentice will not spend time repeating elements of the syllabus they already have a good understanding of.
- The apprenticeship programme can be reduced by three months or more.
- They can focus on gaining new skills and knowledge needed in the role.

### What is prior experience and learning?

Prior learning would include a previous apprenticeship or another related qualification, such as:

- A T Level
- A traineeship

- Skills bootcamps
- Further Education or A levels
- Work experience in a similar or the same job role.

### How to apply for an accelerated apprenticeship

The 'accelerated' element is recognised after the individual has been offered the apprenticeship. They would apply for the vacancy following the employer recruitment process. As they progress through the recruitment process, they can discuss their current experience with the training provider who can determine whether they would be eligible to undertake an accelerated apprenticeship. If successful in their application, they will complete assessments with the assigned training provider.

### How is prior learning recognised?

The assessments will help to identify their current understanding of the specific topics and will be used as a baseline to plan their programme around their training needs, ensuring these areas are not duplicated in their learning.



#### More information

For more information on how to search for an apprenticeship please visit:

<https://www.gov.uk/apply-apprenticeship>



# What is a degree apprenticeship?

Essential information on higher and degree apprenticeships

## What are higher and degree apprenticeships?

Higher and degree apprenticeships are apprenticeships at levels 4 and above. They will contain qualifications that are equivalent to those studied through full-time university study. This means that your child can start to build their career, and gain professional skills, status and accreditation all while being in a job and earning a salary.

## How much do they cost?

Great news! Your child will not need to pay for this fantastic opportunity as the employer and/or the government will fund the apprenticeship programme, plus your child will be paid a salary.

## What do the levels mean?

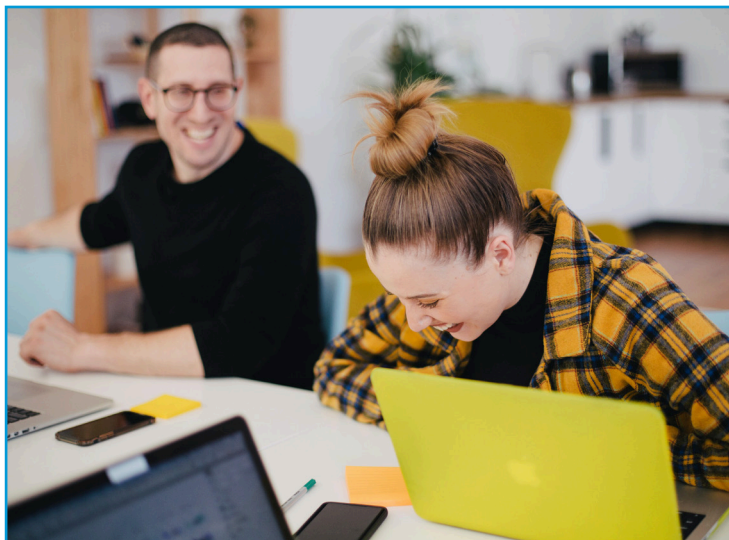
Levels 4 and 5 are equal to a Higher Education Certificate, a Diploma or Foundation Degree. A Level 6 is equivalent to a Bachelor's or Honour's Degree whereas a Level 7 is a Master's Degree level.

## How are they different to doing a degree with a gap-year work placement?

Degree apprenticeships are designed by employers and universities. They are created to be relevant to the skills employers are looking for. Apprentices split their paid time between being in the workplace and completing off the job studying.

## How long do they take to complete?

Depending on the course and the delivery model, a degree apprenticeship will typically take between three to six years to complete.



## What job roles have degree apprenticeships?

Your child could find a degree apprenticeship in any of the following sectors:

- Accountancy
- Aerospace
- Banking
- Civil engineering
- Cyber Security
- Healthcare
- Laboratory Science
- Law, Management
- Nuclear Engineering
- Nursing
- Policing
- Solicitor
- Surveying
- Teaching
- and so many more!

## How can they find degree apprenticeships?

A starting point is the Higher and Degree listing which is published in November and February. You can also search on the Find an Apprenticeship site.



### More information

<https://www.gov.uk/government/publications/higher-and-degree-apprenticeships> and <https://www.gov.uk/apply-apprenticeship>



# Career Starter Standards

Raising awareness of career opportunities

The Department for Education has launched a range of new career starter resource to support students, parents and teachers to find out more information about the following apprenticeship roles:

**Business Administrator**

**Digital Technician**

**Engineering**

**Freight Forwarding**

**Healthcare**

This campaign aims to highlight apprenticeships to young people in a way they can understand and relate to. By promoting certain apprenticeships that are particularly suitable for young people with limited work experience, more young people and their parents will become aware of the range of opportunities available and consider apprenticeships when making career decisions.

**The information includes:**

- case studies
- details about day-to-day activities
- salaries
- durations and
- context for each of these occupations

More featured apprenticeships will be published on this site over the coming months:  
<https://www.apprenticeships.gov.uk/apprentices/career-starter-apprenticeships>

**START YOUR CAREER THROUGH AN ENGINEERING APPRENTICESHIP!**

**A guide for young people.**

**DID YOU KNOW...**

**AN APPRENTICESHIP IS A JOB WITH A SALARY**

**MEET SOME APPRENTICES**

**MEET DANIEL...**

**MEET GEORGINA...**

**MEET KASIA...**

**MEET LAURA...**

**MEET RYAN...**

**MEET TYLA...**

**MEET CAMERON...**

**MEET ALEX...**

**MEET ANNEB...**

**MEET SELV...**

**MEET BILLIE...**

**MEET MARIAM...**

**MEET STEPHANIA...**

**START YOUR CAREER THROUGH A FREIGHT FORWARDING APPRENTICESHIP!**

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**MEET MARIAM...**

**MEET STEPHANIA...**

**START YOUR CAREER THROUGH A DIGITAL TECHNICIAN APPRENTICESHIP!**

**A guide for young people.**

**DID YOU KNOW...**

**AN APPRENTICESHIP IS A JOB WITH A SALARY**

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**MEET STEPHANIA...**

**START YOUR CAREER THROUGH A HEALTHCARE APPRENTICESHIP!**

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**START YOUR CAREER THROUGH A BUSINESS ADMINISTRATOR APPRENTICESHIP!**

**A guide for young people.**

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**MEET STEPHANIA...**

# Employer insight: The apprenticeship programme at Mazars



Find out more about apprenticeship life at Mazars

Hundreds of young people in England are in work and gaining qualifications in financial services thanks to the apprenticeship programme.

Mazars, which offers tailored services across the UK in audit and accounting, as well as tax, financial advisory and consulting, currently has more than 600 apprentices working for it in a variety of job roles.

Traditionally, the company was more focussed on taking on graduates but is increasingly using apprenticeships to train school leavers to become future leaders in financial services.

Mazars employs apprentices in **182 job roles** across a range of services and locations and will be taking on over **400 new apprentices in September**.

The company works closely with schools as part of its recruitment strategy and regularly hosts open days in its offices for school leavers, to give young people a taste of what working for Mazars is like.

The company offers buddying and mentoring programmes throughout the apprenticeship training to ensure they are fully ready to work with clients.

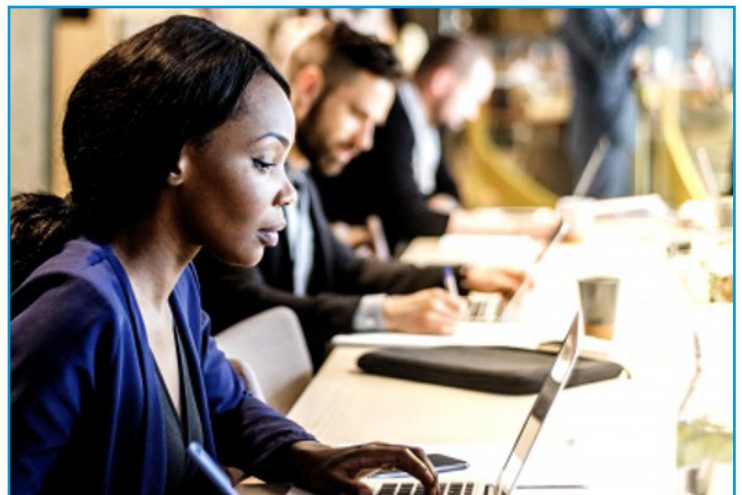
"The apprenticeship programme is our talent pipeline for our future leaders'. It means we can invest in our trainees early, giving them experience and exposure to support their career aspirations enabling them to stay at Mazars where they can qualify, learn, and grow. This in turn means that we have loyal employees and ambassadors for our future generations. It's exciting for us to offer a range of apprenticeships to young people who want to join us and help us grow. Many of the school leavers we take on are mature in their approach and are able to offer our clients' the professional financial services they would expect. Going forward, our apprenticeship programme will only grow in strength and quality."

**Julie Woodbridge, Head of Early Careers Development with Mazars**



"Previously, Mazars tended to recruit graduates, but apprenticeships have evolved in recent years with new apprenticeships constantly becoming available and we are always looking at what we can do to use them to help the organisation grow and prosper. Apprenticeships offer so many options to bring young talent into the organisation. When I was in school, there were 250 people in my sixth form, and I was the only one who decided to do an apprenticeship and not go to university. It's the best decision I ever made – I have a great job, no debt and will come out with a degree. Many of my friends who went to university haven't managed to get work after finishing their degree. The stigma around apprenticeships being second class qualifications is reducing – they offer great opportunities for young people in a huge range of job roles."

**Elizabeth Savage, Assistant Manager for Early Careers Development, is an apprentice on the Chartered Management Degree Apprenticeship**



# Post 16 options for students with SEND

## Routes into apprenticeships

If your child has an Educational Health Care Plan (EHCP), you may feel your child needs additional support into work. There are alternative options available to help them into future employment. Through discussions with your child and the educational establishment's SENCO and careers advisor, you can explore the most suitable career path for your child. Below are two of the options.

### What are the alternative career options for 16–24-year-olds with an EHCP?

#### Supported Internship

A Supported internship is an unpaid personalised study programme that lasts between 6 - 12 months and offers rotations through different departments within a business. This programme will include maths and English where required. There is also an opportunity for them to gain other relevant qualifications to help your child be able to move into paid employment at the end of the supported internship.

The benefits the young person will gain from the supported internship:

- Developing skills valued by employers
- Build a portfolio of workplace employability skills
- Building personal and professional confidence



#### Accessible apprenticeships

Your child will be employed and will have a job role with responsibilities as part of their apprenticeship. The employer and training provider is committed to providing employment suitable and supportive to the individual to build their confidence in the workplace while gaining apprenticeship qualifications and entry-level, to level 3 functional skills (unless the apprentice is except from functional skills).

Part of the commitment from the employer include:

- Advertising the vacancies accessible for a young person to understand
- Adapting the recruitment process for the young person
- Providing an opportunity for a work trial



#### More information

For more information on supported internships visit:

<https://nationalcareers.service.gov.uk/explore-your-education-and-training-choices/supported-internship>

# Dates for your diary

Free webinars throughout the year for teachers and parents

As part of the Apprenticeship Support and Knowledge for Schools and Colleges programme (ASK), Amazing Apprenticeships are offering teachers and parents a schedule of free webinars throughout the year.

Scan to  
visit the  
website



**Book your free place now:** <https://amazingapprenticeships.com/workshops-webinars>

These are a series of informative webinars that will provide an abundance of tips, advice, and information from expert speakers all around the topic of apprenticeships. Each webinar lasts for 30 minutes and will take place on Zoom. Participants are required to sign up before the session and will receive an email confirmation and a reminder an hour before it begins. The webinars will be recorded and shared with all registrants after the session.

## 2022

|  |                                       |  |
|--|---------------------------------------|--|
| <b>What are the post-16 and post-18 options?</b>     | Tuesday 27 September 2022<br>3.30pm   | Want to know what's on offer for your students or children after their exams and if they change their path during the year? Join us for an overview of the different pathways available for post-16s and post-18s. |
| <b>The nuts and bolts of apprenticeships</b>         | Wednesday 12 October 2022<br>3.30pm   | A deeper dive into apprenticeships which will explain how they are structured, the qualifications and how they link to professional accreditations.  |
| <b>How to find apprenticeship vacancies</b>          | Wednesday 9 November 2022<br>Time TBC | Receive great ideas and useful tips on how to locate a wide range of apprenticeship opportunities.   |
| <b>How to register and apply for apprenticeships</b> | Tuesday 6th December 2022<br>Time TBC | A step-by-step guide to the Find an Apprenticeship site and tips for the applications process.   |

## 2023

|   |   |   |
|---|---|---|
| <b>NAW 2023 – how to make the most of the resources</b> | Tuesday 24th January 2023<br>Time TBC   | National Apprenticeship Week is coming soon and there is a wide range of resources on offer to help you engage and inspire your children or students. Find out more by joining us.      |
| <b>How to impress employers</b>                         | Wednesday 8th February 2023<br>Time TBC | Want some top tips from apprentice employers? Hear directly from employers about the best ways to impress them and leave a positive lasting impression at the apprenticeship interview. |



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website



|   |                                       |   |
|---|---------------------------------------|---|
| <b>Apprentice stories</b>                                 | Tuesday 7th March 2023<br>Time TBC    | Hear from real life apprentices who will share their experiences of being an apprentice and the benefits of doing an apprenticeship.  |
| <b>Maintaining motivation</b>                             | Wednesday 26th April 2023<br>Time TBC | Want to keep your children or students motivated while applying? There are a range of resources available for to help them. Find out what's on offer and how to access them.                    |
| <b>Understanding the flexibilities of apprenticeships</b> | Tuesday 16th May 2023<br>Time TBC     | There is range of support on offer for apprentices, including the possibility of a flexible apprenticeship. Find out what's available and how to access it.                                     |
| <b>Pathways to apprenticeships</b>                        | Tuesday 6th June 2023<br>Time TBC     | Want to know the difference between a T Level and a Traineeship? Join us to find out about the different pathways to apprenticeships.   |
| <b>'Apprentice Early Connect' coming in October 2023</b>  | Tuesday July 4th, 2023<br>Time TBC    | An exciting new way of finding and applying for apprenticeships is being launched in autumn 2023. Join us to find out more and to see how this will be of benefit to your children or students. |