

# Parents' and carers' Pack

Helping your child search and apply  
for apprenticeships

Edition 37: July 2022



# Welcome

Carolyn Savage,  
Head of Youth Engagement and Apprentice Participation

Dear readers,

Welcome to the July edition of the Parents' and carers' Pack. This month we share with you:

- an apprentice case study
- information about the latest apprenticeships available
- an insight into apprenticeships in adult care
- information to help you to support your child on results day
- FAQs about apprenticeships for SEND young people

We hope that you find this month's pack useful, and do let us know if you have any feedback by contacting: [ASK.PROGRAMME@education.gov.uk](mailto:ASK.PROGRAMME@education.gov.uk)

Carolyn Savage  
Head of Youth Engagement and Apprentice Participation  
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# Apprentice insights: life as an apprentice at The Alzheimer's Society

Meet Elliot, a Chartered Management degree apprentice

## Why did you choose to do an apprenticeship?

When I was in Year 12, I started looking for something more than a regular university degree. I knew I wanted to start earning and getting work experience to help me get on the career ladder early. A degree apprenticeship offered me limitless opportunities and a combination of university and work. This would give me the best possible position to be advancing into the world of work without worrying about university debt or student loans.

I am now completing a degree apprenticeship in Chartered Management. As part of the apprenticeship, I move about teams within my organisation every 3-6 months, learning various aspects of the organisation, such as business, marketing, finance, ethics, governance, and a lot more! Currently I'm in my 10th team and learning so much!

## How did you find the apprenticeship searching process?

I knew I wanted to do an apprenticeship after my A Levels. I created an account on the Government 'Find an apprenticeship' website so that I would be notified when new apprenticeship vacancies that would be of interest to me were being advertised. I could also keep track of the applications I had submitted. Nearly all the apprenticeships I applied to were on the government website. I must have applied to about 15 apprenticeships.

I learned very quickly that the application process was extremely competitive, especially for degree apprenticeships, and to not be disheartened after getting rejected. I just kept myself going and reaching for an offer until I was lucky to get one.

## What was the recruitment process like?

The recruitment process involved quite a few different stages, including several rounds of interviews, group and individual exercises, psychometric tests, different types of assessments and responses to hypothetical scenarios. The recruiters gave several useful tips. They were there to help us succeed rather than try to trip us up.

I prepared for the interview by asking my family and friend to carry out mock interviews with me. They recorded what I had said so I could listen back and work on my responses.



## Please can you tell us a little bit about how your apprenticeship is delivered?

I am studying at the Queen Mary University of London. I am in work three days and attend seminars and lectures the other two days during the academic year. When the university is closed, I am at work for five days.

## What advice would you share with a young person or their parents about apprenticeships?

Start researching your areas of interest and taking note of the apprenticeships you think you would like to do. Don't feel pressured to apply for a high-level apprenticeship to prove yourself to others. Employers nowadays are primarily looking for work experience, not qualifications or degrees.



### More information

To discover more about apprenticeships and to search and apply for current vacancies, please visit Find an Apprenticeship: [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship) or you can scan the QR code with your phone camera.



# Apprenticeships uncovered









Keep up to date with the range of apprenticeships available

Apprenticeships are continually created and released through The Institute for Apprenticeships and Technical Education (IFATE). The list below lists some apprenticeships you may not have considered, but you can find out more on the IFATE website:

[www.instituteforapprenticeships.org/apprenticeship-standards](http://www.instituteforapprenticeships.org/apprenticeship-standards)

Scan to  
visit the  
website



Care services	Play therapist		Working to improve children's mental health, emotional well-being, learning capabilities and social relationships.	Level 7
Catering and hospitality	Senior culinary chef		Developing new recipes, products and product lines.	Level 4
Construction and the built environment	Lightning protection operative		Installing and maintaining lightning protection and earthing systems.	Level 2
Digital	Network cable installer		Installing, terminating, testing, and certifying network cable infrastructure components.	Level 3
Hair and beauty	Beauty and make up consultant		Selling beauty products and helping customers choose which ones to buy.	Level 2
Legal, finance and accounting	Paraplanner		Assisting financial advisers with researching, analysing, and preparing financial reports for clients.	Level 4
Productive services	Serious and complex crime investigator (integrated degree)		Conducting serious and complex investigations.	Level 6
Transport and logistics	Transport and warehouse operations supervisor		Managing the day-to-day operations involved in supply chain.	Level 3

# Apprenticeships in adult care

## Apprenticeship opportunities in the care sector

Working in the adult social care sector can provide long term career opportunities and progression routes for a rewarding and fulfilling career.

If your child is compassionate and enjoys making a positive difference to others, then a career that offers them the professional qualifications to help those who may have physical, social, emotional or intellectual challenges could be a fantastic choice.

Your child would be responsible for providing high-quality care, maintaining dignity and safety at all times, all while building relationships and trust with the individuals and their families. A care plan would be in place to allow the adults being cared for to be as independent as possible and to have a happy life.

Through the role they may support adults by:

- Monitoring their health
- Assisting with mobility
- Assisting with eating
- Providing personal care
- Providing social activities

Skills and attributes required for a role in adult care:

- Compassion
- Passionate to make a difference
- Good communication skills
- Good listening skills
- The ability to follow procedures
- Strong teamwork skills
- Treating people with dignity and respect

### Industry specific requirements

Working in the Care sector requires an enhanced DBS. This is a top-level criminal background check. For more information on Enhanced DBS checks, visit: <https://www.gov.uk/government/publications/standard-and-enhanced-dbs-check-privacy-policy/standard-and-enhanced-dbs-check-privacy-policy>

All new adult care employees are required to complete an induction programme that includes the 15 minimum standards of the Care Certificate. Having the knowledge and understanding of each of the standards will build a solid foundation for caring for others.

Visit [apprenticeships.gov.uk](https://www.apprenticeships.gov.uk) to find out more.



These include:

- Duty of care
- Equality and diversity
- Work in a person-centred way
- Privacy and dignity
- Awareness of mental health, dementia and learning disabilities
- Safeguarding adults
- Basic life support

### Where might your child work when working in adult care?

- Residential homes
- Nursing homes
- Domiciliary care
- Day centres
- Clinical healthcare settings

Article continues on next page 

Working in adult care has career progression within the immediate sector, but also provides opportunities to move into the wider social care sector.



## ADULT CARE WORKER

### Level 2

**Duration:** 12-18 months

An adult care worker will work closely with individuals assisting all their needs. They will be supported by experienced colleagues who will help them learn the skill needed for the role.

#### Responsibilities in this role:

- recognise and respond to any changes to the individual
- understand safeguarding and how to respond
- follow a care plan
- support the individual with their care needs
- communicate with families professionally

#### Possible job titles include:

- Care Assistant
- Care Worker
- Support Worker
- Personal Assistant (in the individual's home)
- Key Worker



## LEAD ADULT CARE WORKER

### Level 3

**Duration:** 18 months

A lead adult care worker will work closely with individuals and their families, supporting them with their needs, whilst also mentoring and providing supervision to colleagues.

#### Responsibilities in this role:

- contribute to and review care plans
- lead and support colleagues in all the 15 standards
- manage the reduction of infection in the environment
- carry out research to support individuals needs

#### Possible job titles include:

- Care Officer
- Senior Care Worker
- Care Supervisor
- Senior Support Worker



## LEADER IN ADULT CARE

### Level 5

**Duration:** 18 months

The leader in adult care is responsible for managing a facility that provides support and care for physical, social, emotional, psychological or intellectual challenges. They will lead a care team and support the management of the facility.

#### Responsibilities in this role:

- manage a care facility
- ensure legislation is being followed and codes of practise
- ensure safeguarding practises and ethical frameworks are being kept to
- implement policies and practises to ensure the health and safety of the adults in care

#### Possible job titles include:

- Registered Service Manager
- Assistant Manager
- Deputy Manager

# Supporting your child when they get their exam results

Information and free expert support and advice to help your child take their next step

The end of the academic year is nearly upon us, which means many students will soon be receiving their exam and qualification results. This includes, for the very first time, the first cohort of T Level graduates.

We recognise this can be a stressful time for young people and finding the right information on where to go and what to do next can be confusing.

**Whatever their results, your child has options.**



Get the Jump, Skills for Life is a new campaign from the Department for Education which brings together all the education and training choices available to young people after their GCSEs and when they leave school or training at 18, including technical education routes like apprenticeships, traineeships, T Levels and HTQs.

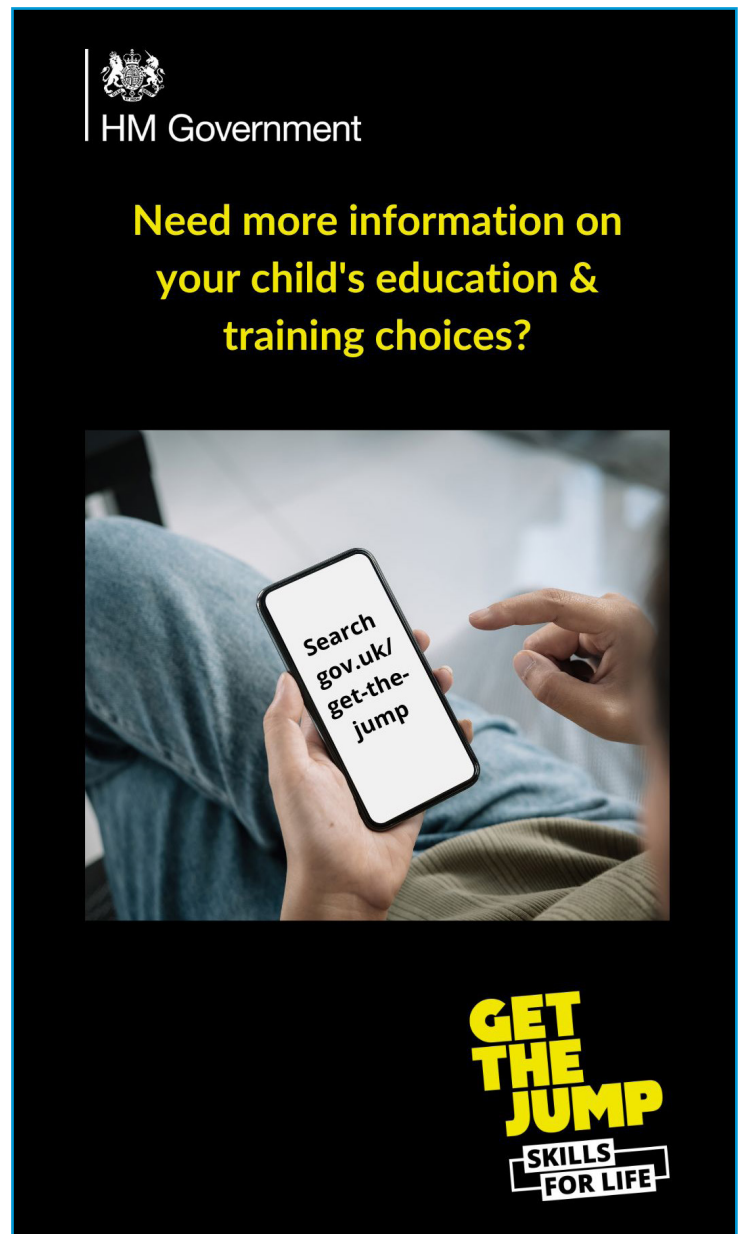
The Get the Jump hub on the National Careers Service provides everything your child needs to know about the choices available to them, turning what can feel like a giant leap of faith into smaller, more manageable next steps.

You and your child can access the hub by visiting the URL or scanning the QR code: <https://nationalcareers.service.gov.uk/explore-your-education-and-training-choices>

Visit [apprenticeships.gov.uk](https://apprenticeships.gov.uk) to find out more.

## Resits, clearing and appeals

During the exam results period, the hub will also have information on resits, clearing and appeals if this is relevant to your situation. Your child can chat to an expert careers adviser for free, impartial support to help them choose the option that's right for them.



### More information

<https://nationalcareers.service.gov.uk/explore-your-education-and-training-choices>



# The first T Level results are coming soon

## News about T Levels

This summer, the first ever T Level students finish their courses and will receive their T Level qualifications on the 18th of August – the same day as A level results. This is a major milestone for the Department for Education and an exciting time for the students, guardians, providers, and employers.

Students have been working hard towards T Level qualifications in Construction, Digital and Healthcare and more options are available from September 2022, including:

- Accounting
- Design and Development for Engineering and Manufacturing
- Engineering
- Manufacturing
- Processing and Control
- Finance
- Maintenance
- Installation and Repair for Engineering and Manufacturing
- Management and Administration

### Nursing T Level – a case study

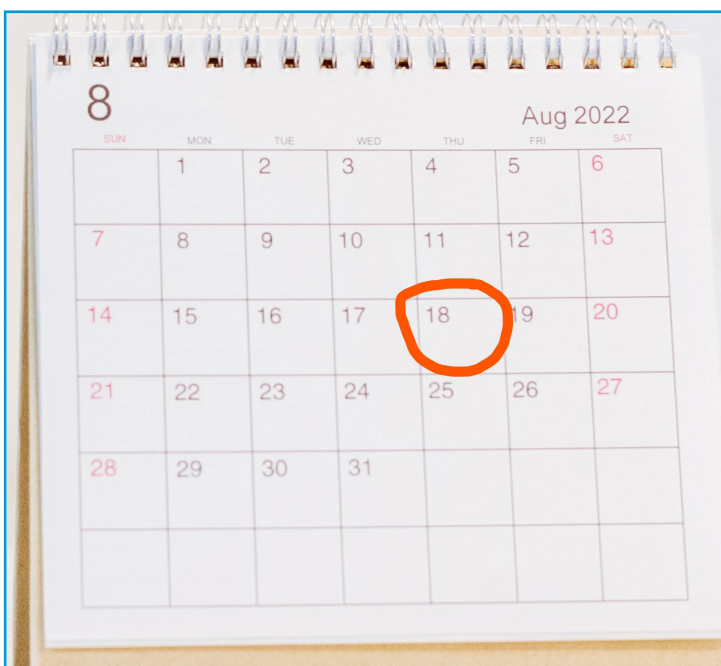
A brilliant new Nursing film featuring T Level student, Bandhan, has been released for National Nursing Week. In this film, Bandhan from The Manchester College explains why the Health T Level has been the perfect choice for her and how it links to her future career goals.



You can watch the film here:

[https://www.dropbox.com/s/7iypir9p9e4xv5z/Bandhan\\_1.mp4?dl=0](https://www.dropbox.com/s/7iypir9p9e4xv5z/Bandhan_1.mp4?dl=0)

Scan to visit the website



### More information

Find out more about T Levels at:

<http://www.tlevels.gov.uk>



# How young people with special educational needs and disabilities (SEND) can access apprenticeships

## Parent and carer frequently asked questions

Apprenticeships are for everyone. Having a disability or being neurodiverse should not be a barrier to starting an apprenticeship. Your child may have unique skills that employers are looking for. Below are 5 of the top FAQs we have been asked about young people with additional needs and/or disabilities starting an apprenticeship.

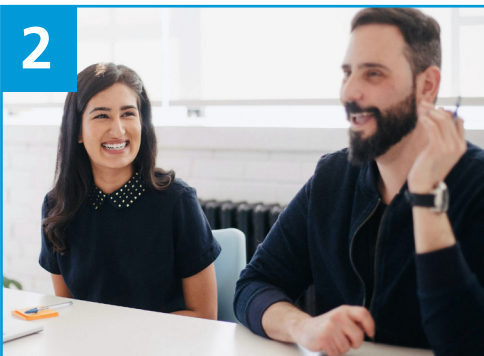
1



### MY CHILD HAS A SPECIAL EDUCATIONAL NEED, CAN THEY STILL APPLY FOR AN APPRENTICESHIP?

Yes, apprenticeships are for everyone and range from level 2 to level 7. Training providers can support your child to identify the best and most supportive apprenticeship opportunities with employers or you can look for Disability Confident employers on Find an apprenticeship for a good indicator of supportive employers. Review with your child their skills and interests to search for the best opportunities.

2



### MY CHILD HAS AN EHCP, CAN THIS BE FOLLOWED DURING AN APPRENTICESHIP?

Absolutely. An EHCP will remain in place until your child is 25. The training provider involved with the apprenticeship will follow the EHCP to ensure your child receives the right support for the academic work, which makes up the off the job training.

3



### HOW WILL MY CHILD BE SUPPORTED IN THE WORKPLACE?

Employers have a legal duty to ensure everyone has equal opportunities and no one is at a disadvantage when carrying out their daily roles. Employers can make reasonable adjustments to support your child in the workplace. This could be the use of additional technologies, providing quieter areas to work, or changing the way they communicate.

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**4**


#### HOW DO I KNOW IF THE EMPLOYER WILL BE UNDERSTANDING OF MY CHILD'S NEEDS?

If you search on Find an apprenticeship <https://www.gov.uk/apply-apprenticeship> website, you can filter the request to only search Disability Confident employers. The Disability Confident Scheme recognises employers who allow people with a disability to achieve their ambitions. Employers must reach the set criteria the government publish to be awarded the badge. Look out for the Disability Confident logo on job adverts and company websites. Awarded Disability Confident businesses will provide an interview to a disabled person, providing the candidate meets the minimum job criteria that is advertised.

**5**


#### WHEN SHOULD MY CHILD DISCLOSE THEIR ADDITIONAL NEEDS AND OR DISABILITY?

The only time they need to share their disability is when asked to complete a medical questionnaire. However, informing employers early also protects your child under the Equality Act 2010. It may benefit your child to share their disability/additional need with employers at the application stage, as they can ask for an application form to be more accessible for them. Plus, this will assist with any reasonable adjustments needed at the interview and the employer will be able to ensure that they can best support your child if they are aware of your child's needs.

**6**


#### IS THERE ANY SUPPORT AVAILABLE?

Yes. Disability Rights UK are experts in supporting individuals. They have a Disabled Students Helpline that supports students, trainees, apprentices in England. Their expert team will be able to guide and advise you if you have any queries that you would like to discuss.

Please visit: <https://www.disabilityrightsuk.org/how-we-can-help/helplines/disabled-students-helpline>

or call (free) 0330 995 0414

## Exam Results 101

Everything you need to know as parents/carers

National  
Careers  
Service



Join the National Careers Service webinars for parents/carers of young people expecting their exam results in August and learn how to support your child with tips on preparing for the day, advice about choices and careers, information on useful sources and a Q&A.

Online regional events are taking place across the country between July – August 2022.



### More information

Find out more information and how to book by visiting:  
<https://www.eventbrite.co.uk/e/exam-results-101-what-you-need-to-know-as-parents-and-carers-tickets-342681428377?aff=ASKparentpack>

Scan to  
visit the  
website

